

Terms of Reference

Project Management Training – MSI Malawi (BLM)

1. Background

MSI Reproductive Choices (MSI) is a global sexual and reproductive health and rights organisation. We take a mixed health systems approach to scaling up access to quality sexual and reproductive health (SRH) services. We deliver SRH services to last-mile communities via mobile outreach teams and roving providers, we operate our own social enterprise PHC, SRH and maternity clinic networks, and we work with the private and public sectors to strengthen their capacity. Every day 80,000 people access SRH services delivered or supported by MSI's 37 country programmes. The service delivery is complemented by a large-scale social marketing program and 33 contact centres that support self-care and make referrals.

This work is funded by a range of institutional donors, multi-laterals, foundations and private individuals. MSI is growing its portfolio of grants and seeks a consultant to strengthen its capacity to manage these at a country level.

Since 1987, MSI Malawi has increased access to high quality, affordable, sexual and reproductive services across Malawi. MSI Malawi's goal is to reduce maternal mortality by ensuring women have access to modern family planning methods and post abortion care (PAC) services. Specialising in client-centred care, MSI Malawi provides a full range of short-acting and long-acting contraception, PAC, maternal and child health services, cervical cancer screening and treatment of precancerous lesions, testing and treatment of sexually transmitted infections, including testing and referral for treatment of HIV.

2. Assignment

MSI seeks a consultant who can deliver a project cycle management training programme to a cohort of staff in the MSI Malawi office.

The training should follow the Project DPro guide¹, enriched by the consultants' first-hand experience managing development projects in an I/NGO setting. The training should be delivered face-to-face in Malawi, in English.

The training should be adapted to the context and the particular project management issues faced by the Malawi office (gathered prior to the training with briefings with key staff members).

Training should focus on project management in it's entirety but with a key focus on projects and finance.

MSI would like this training to be completed at the earliest opportunity.

3. Consultant profile

MSI is looking for a consultant who offers:

- Significant experience training country teams in project cycle management, specifically Project DPro.
- Significant experience developing and delivering effective and engaging in-person training.

¹ [Project DPro \(PMD Pro\) - PM4NGOs](#)

- Must have significant experience in low resource settings, and international development field experience
- Ideally have experience of working with government, or has worked with partners who have worked with government

4. Application process

MSI requests proposals from consultants, outlining their experience, estimated days, daily rates and availability.

Proposals should include an example of a training the consultant has developed and delivered.

Prospective consultants may contact MSI to discuss the assignment further.

Proposals should be submitted to monica.encinas@msichoices.org by 14 June 2024.

The contracting process will take up to 2 weeks.

The consultancy will be subject to a non-disclosure agreement.